

Cleaners Payment Receipt Form – For: (name of cleaner) _____
 (use a separate sheet for each new cleaner)

Cleaner completes the sections below up to 'signed'							Client completes when paying the cleaner				Cleaner must enter date and sign for money received	
Enter Day Of The Week	Enter Date Of Month	Enter your time of arrival	Enter time you leave	Enter time worked for	Sign to confirm work done	Payment due for work	Amount paid out now	Balance due minus amount paid	Money left out for cleaner on			
Day	Date	Time Start	Time End	Hrs/Min	Signed	Pay Due	Pay Paid	Balance	Date Paid	Signed For	Date Received	
1												
2												
3												
4												
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21												

Verified by the client as an accurate record for this cleaner and the payments made.

Signed :

Name.....